

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Amy Dredge  
(Tel: 01443 863100 Email: [dredga@caerphilly.gov.uk](mailto:dredga@caerphilly.gov.uk))

**Date: 10th November 2020**

Dear Sir/Madam,

A digital meeting of the **Corporate Health and Safety Committee** will be held via Microsoft Teams on **Monday, 16th November, 2020 at 10.00 am** to consider the matters contained in the following agenda. Councillors and the public wishing to speak on any item can do so by making a request to the Chair. You are also welcome to use Welsh at the meeting, both these requests require a minimum notice period of 3 working day.

This meeting will be recorded and made available to view via the Council's website, except for discussions involving confidential or exempt items. Therefore the images/audio of those individuals speaking will be publicly available to all via the recording on the Council website at [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Christina Harrhy', enclosed in a large, loopy oval shape.

**Christina Harrhy**  
CHIEF EXECUTIVE

## AGENDA

	Pages
1 To appoint a Chair of the Corporate Health and Safety Committee for the ensuing year.	
2 To appoint a Vice-Chair of the Corporate Health and Safety Committee for the ensuing year.	
3 To receive apologies for absence.	

A greener place Man gwyrdach



4 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

- 5 Corporate Health and Safety Committee held on the 17th February 2020. 1 - 4

To receive and consider the following report(s):-

- 6 Accident Statistics Report for January - September 2020. 5 - 28
- 7 Recent HSE Updates. 29 - 36
- 8 Health and Safety Updates. 37 - 40
- 9 Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) - Guidance and responsibility on reporting of COVID-19. (Discussion)
- 10 Home working DSE. (Discussion)

**Circulation:**

Councillors C.J. Gordon, M.A. Adams, P.J. Bevan, D.T. Hardacre, D. Havard, A.G. Higgs, S. Kent and W. Williams

Trade Union Representatives.

And Appropriate Officers

**HOW WE WILL USE YOUR INFORMATION**

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk). except for discussions involving confidential or exempt items.

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